

## Child Protection Matters

**Diana Taylor, Head Teacher**, is the Child Protection Co-ordinator for the school.

**Martin Pugh, DHT**, will assume the role of the Child Protection Co-ordinator in the absence of the Head Teacher.

All staff should follow the procedures stated in Management Circular 57 (MC57) if they have a concern. Concerns should be raised with the CP Co-ordinator.

### Grounds for Concern

A member of staff must alert the Head of Establishment or senior manager on the premises of:

- a specific incident;
- a disclosure made by a child or young person or parent/carer;
- information from a third party;
- concern about adult behaviour/circumstances that may place the child or young person at risk of harm;
- child/young person behaviour/circumstances that may place the child or young person at risk of harm;
- a culmination of minor concerns over a period of time.

**Confirm your report by completing MC57 Appendix 3 as soon as possible and forward to the Head Teacher / Depute Head Teacher**

### Some helpful Tips

- Consider the well being and safety of the child
- Remain Calm; listen and reassure the child
- **Don't agree to keep it a secret**
- Do not interrogate but note what you observe, what you hear, what you are told. Be specific about your concerns
- Alert the CP coordinator immediately



Management Circular 57 is available from:

- Head Teacher / Depute Head Teacher
- Our Establishment CP folder
- Glasgow On Line

Follow the guidance of the CP Coordinator in supporting the young person and co-operate with subsequent actions by social work or other agencies.

## St George's Primary School



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**Have a Concern? Report it!**